

Bylaws of the Computational Geometry Society

These bylaws are in effect as of **18 December 2024** and complement the Statutes of the Computational Geometry Society, henceforth called the Society.

1. Further rules pertaining to terminating membership

(pursuant to the Statutes, Section 7, Paragraph 12)

Membership of the Society can be terminated when the Society cannot reach a member for an extended period. In particular, the Board may send two sign of life messages, with an intermediate period of two months, asking whether membership should be continued. If the member does not reply to either of these messages within at most three months after the second email, the membership will be terminated.

2. Further rules pertaining to candidacy for the Board

(pursuant to the Statutes, Section 9, Paragraph 2)

2.1 At least two and at most four months before the end of the term of one or more Board members, and at every vacancy in the Board, the Board will request nominations for new Board members on the mailinglist. The deadline for nominations will be at least two weeks after sending the request. When a nominee was a Board member at any time 21 months prior to the planned starting date of the position, the nomination is invalid. Self-nominations are allowed.

2.2 After the deadline for nominations, the Board invites the nominees to accept their nomination. Nominees can then accept their nomination by sending a brief mission statement (e.g. describe their vision for the Society for the planned term). When they do so within a week after the invitation, they are electable.

3. Further rules pertaining to the elections of the Board

(pursuant to the Statutes, Section 9, Paragraph 3)

3.1 Elections will take place electronically, during a period of at least two weeks. The Board will ensure that the votes are confidential.

3.2 A vote is a list of candidates in order of preference. There may be multiple candidates with the same preference. Once the voting closes, an overall order of preference is computed using the method of Schulze. The Board specifies the details of the procedure, in particular how draws are handled, before the elections.

3.3 Once the results of the elections have been determined, the Board asks the candidates in decreasing order of preference to accept the position. Each candidate has two days in which to accept or decline the position. This procedure continues until all vacancies have been filled.

3.4 Articles 1-3 are not applicable when the number of candidates is at most the number of vacancies. In this case, all candidates are asked simultaneously to accept or decline their position. Each candidate has one week to accept or decline.

3.5 A candidate is part of the Board after accepting the position, or when the vacancy opens, whichever comes last.

4. Further rules pertaining to voting during the General Assembly

(pursuant to the Statutes, Section 17, Paragraph 5 and Section 17, Paragraph 6)

4.1 For decisions taken at the General Assembly, votes may be cast physically, or using an appropriate electronic system provided by the Board.

4.2 The General Assembly can vote on a topic, only if it has been announced in the agenda (which, by Article 18.1 of the Statutes must be sent to all members at least seven days prior to the General Assembly).

5. Further rules pertaining to meetings of the Board

(pursuant to the Statutes, Section 11, Paragraph 5)

5.1 The Board meets at least once every two months and keeps minutes for these meetings that record decisions and action points. They will be saved for at least five years.

5.2 Any Board member has access to the minutes of the Board meetings from the last five years.

5.3 Any member of a committee may request the parts of the minutes of Board meetings from the last five years related to that committee.

6. Further rules pertaining to membership records

6.1 The Board will maintain the membership administration. Data from this registry will only be provided to a third party if this is required by law, or to organize society events. Moreover, only the data that is required is provided. The data will not be provided to third parties unless members explicitly give permission to this end.

6.2 The membership administration will record the membership status of each member, in particular if the member has been suspended, and until when. This information will not be shared with anyone outside of the Board and the Code of Conduct Committee.

7. Further rules pertaining to the General Assembly

(pursuant to the Statutes, Section 17, Paragraph 10)

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8. Further rules pertaining to the Code of Conduct Committee

(pursuant to the Statutes, Section 21, Paragraph 4)

8.1 The Code of Conduct Committee

8.1.1 The Board appoints a Code of Conduct Committee. Its task is to decide, when somebody is accused of violating the Code of Conduct, whether such violations have occurred and warrant objections against participation in the activities of the Society as meant in the Statutes, Section

4, Paragraph 2. Appointment, dismissal, proceedings, decisions and actions by the Code of Conduct Committee are subject to Section 8 of these regulations.

8.1.2 The Code of Conduct Committee must have between three and five members at all times.

8.1.3 The members of the Code of Conduct Committee are appointed by the Board. Subsection 8.3 applies. Before appointment, the Board announces them as candidates, after which there is a two-week period during which the Board collects objections or endorsements. Candidates cannot be or have been members of the Board or the Code of Conduct Committee within the last 21 months before nomination.

8.1.4 Members of the Code of Conduct Committee are initially appointed for up to two years. When a committee member has served their term, the Board may immediately appoint the committee member for another two years' term. No extension is possible beyond four contiguous years of service.

8.1.5 Committee members cannot be Board members at the same time.

8.1.6 Once appointed, a member of the Code of Conduct Committee cannot be removed from the Code of Conduct Committee during their term, except when:

- (a) they are appointed to the Board of the Society;
- (b) they are no longer a member of the Society;
- (c) the Code of Conduct Committee issues a warning against this member according to Subsection 8.4, Paragraph 6.
- (d) the Code of Conduct Committee member violates the rules governing the Code of Conduct Committee of Section 8;
- (e) the Society cannot be reasonably expected to keep the Code of Conduct Committee member in office for any other reason.

In cases a, b, and c, the Code of Conduct Committee membership ends automatically. In cases d and e, the Code of Conduct Committee member may be dismissed by the Board.

8.1.7 The members of the Code of Conduct Committee choose a chair from among themselves.

8.1.8 The members of the Code of Conduct Committee vote anonymously on all decisions made by the Code of Conduct Committee. If the Code of Conduct Committee has an even number of voting members, the chair has two votes. Individual votes are never disclosed. The vote counts are not recorded and are never disclosed to anybody outside the Code of Conduct Committee.

8.2 Admissibility of proceedings

8.2.1 The Code of Conduct Committee only investigates events in which a member of the Society (the plaintiff) complains to the Code of Conduct Committee that another member, or another person who is eligible for becoming a member by the Statutes, Section 6 (the defendant) behaved in violation of the Code of Conduct in a way that affected the plaintiff personally. The complaint may also be brought to the Code of Conduct Committee by any advocate with a mandate from the plaintiff.

8.2.2 The Code of Conduct Committee only investigates events that took place:

- a) at and during the activities organized by the CG Society;
- b) at and during surrounding activities that may reasonably be associated with the activities meant under point a, including but not limited to the reviewing process associated with a conference; travel planning for the conference; travel towards and from the conference, any activities undertaken during one's stay near the conference location around the time of the conference; and any activities undertaken with colleagues just before or just after the conference.

8.3 Prevention of conflicts of interest

8.3.1 Strong ties between two people are assumed to exist if:

- they are one and the same;
- one person is or was the other person's supervisor in the past eight years;
- one person is or was the other person's PhD supervisor at any time;
- they have worked at the same institute in the past five years;
- they have been regular collaborators in the past five years;
- they are in a romantic relationship;
- they are family members;
- they have significant shared or opposing financial interests;
- they are opposing parties in any kind of legal proceedings;
- there is any other reason why it might appear that one person might not feel free to vote according their own judgment, independent from the other person's, in decisions of the Board or the Code of Conduct Committee.

8.3.2 When the Board votes on whether to appoint someone as a member of the Code of Conduct Committee, Board members that have strong ties with the person to be appointed cannot vote.

8.3.3 The Board aims to choose the members of the Code of Conduct Committee such that there are no strong ties between different members of the Code of Conduct Committee. Before a member of the Code of Conduct Committee is appointed, they must inform the Board whether any strong ties as defined in Paragraph 1 exist with any other member or candidate member of the Code of Conduct Committee. Committee members must report any strong ties that are formed after they are appointed to the Board.

8.3.4 When a case is brought to the Code of Conduct Committee, the plaintiff, the defendant, or any member of the Code of Conduct Committee may declare that any member of the Code of Conduct Committee has a conflict of interest due to strong ties to the plaintiff or the defendant. If a member of the Code of Conduct Committee is declared to have a conflict of interest, the remaining members of the Code of Conduct Committee decide whether this is indeed the case. There is a conflict of interest if at least half the (remaining) members declare so. If there are multiple claimed conflicts of interest, they are handled in random order. Committee members that have a conflict of interest will not take part and will not vote in the following proceedings.

8.3.5 If, due to conflicts of interest, the Code of Conduct Committee has fewer than three non-conflicted members to decide on a case, the Board appoints replacement members for the specific case, so that three members can decide on it. Subsection 8.1, Paragraphs 5 and 6 apply to this appointment. Subsection 8.1, Paragraphs 3 and 4 do not apply to this appointment.

8.4 Proceedings of the Code of Conduct Committee

8.4.1 The members of the Code of Conduct Committee do not share any information about the complaints that are brought to them and about the following proceedings with the Board or with anybody else outside the Code of Conduct Committee, unless this is necessary to be able to adhere the Statutes and the regulations of the Society or to applicable laws.

8.4.2 When a complaint is brought to the Code of Conduct Committee, the Code of Conduct Committee decides whether it investigates the complaint.

8.4.3 The Code of Conduct Committee is not bound to previous decisions of the Code of Conduct Committee. A plaintiff may decide to bring a complaint that was previously investigated by the Code of Conduct Committee to the Code of Conduct Committee again, and the Code of Conduct Committee may then decide to investigate it again.

8.4.4 If the Code of Conduct Committee decides to investigate the complaint, the Code of Conduct Committee deliberates in non-public oral proceedings. Plaintiffs and defendants have the right to be heard, with reasonable time to prepare, with or without an advocate of their choice.

8.4.5 The Code of Conduct Committee freely sifts the evidence to determine whether the complaint is admissible by Section 8.2 and whether the occurrence in question constitutes a violation of the Code of Conduct of the Society that was in force at the time of the events.

8.4.6 If the Code of Conduct Committee decides that the complaint is admissible and a violation of the Code of Conduct has happened, the Code of Conduct Committee decides whether this leads to a warning, or immediate suspension of the violator's membership and if so, for how long. The maximum duration of such suspension is ten years.

8.4.7 If the Code of Conduct Committee decides that the complaint is admissible and a violation of the Code of Conduct has happened, but there is no need for immediate suspension of the violator, then the Code of Conduct Committee may decide to present the violator with a warning; if so, the Code of Conduct Committee must also decide how long the warning will remain valid. The maximum validity of a warning is five years.

8.5 Execution of the decisions of the Code of Conduct Committee

8.5.1 The chair of the Code of Conduct Committee informs the plaintiff, the defendant, their advocates, and the Board of the decisions taken by the Code of Conduct Committee.

8.5.2 If the Code of Conduct Committee decides that the membership of the defendant should be suspended, then

1. The chair of the Code of Conduct Committee advises the Board to suspend the defendant's membership until a given date.
2. The Board then suspends the defendant until the given date. The secretary of the Board registers the suspension and notifies the defendant about the suspension.
3. The suspended member may appeal the suspension at the first applicable General Assembly that takes place after the decision has been announced. In this case, the suspended member must inform the Board that they wish to petition the suspension, so it may be put on the agenda. Hence, by Article 18.1 of the Statutes, such a notice must be given at least 7 days prior to the General Assembly.

4. The General Assembly may decide to: a) overrule the suspension; thereby immediately reinstating the defendant as an active member, or b) to accept the decision of the Code of Conduct Committee, in which case the defendant remains suspended until the date specified by the Code of Conduct Committee.

The suspended member may still submit papers for publication by the Society, but, as they cannot present the paper at the conference, the paper would have to be presented by a coauthor. A conference may provide the option for a suspended member to provide a prerecorded video presentation, to be played at the conference, instead.

8.5.3 If the Code of Conduct Committee decides to issue a warning, it records this.

8.6 Records of the Code of Conduct Committee

8.6.1 The Code of Conduct Committee keeps only the minimal amount of information needed to function. This includes at least a list of issued warnings, and until when they apply. The records will be deleted when they are no longer relevant, e.g. for warnings: when the warning expires.

8.6.2 All records of the Code of Conduct Committee are kept in a secure manner, such that they are accessible only to the Code of Conduct Committee.

9. Further rules pertaining to admission of prospective members

This section is left blank.

10. Further rules pertaining to fees

10.1 There is no (annual) membership fee.

11. Further rules pertaining to on-line forums and mailing lists

(pursuant to the Statutes, Section 18, Paragraph 1)

11.1 The Board will maintain a website containing:

- an email address on which the Board can be reached,
- the statutes, the bylaws, and the Code of Conduct, and (in case these documents are not in English), an English translation of these documents.

11.2 Every member is required to make sure that the Board has an up-to-date email address on which they can be reached. Announcements by the Board are considered to be sent when they have been sent to this email address.

12. Further rules pertaining to committees appointed by the Board

12.1 With the exception of the Code of Conduct Committee (which is appointed by the Board), committees are either open to all members of the society or have a chair that is elected by the members of the Society.

12.2 In case there are more applicants than vacancies in a committee, elections may be held among the members of the Society.

13. Further rules pertaining to changes to the by-laws and the Code of Conduct

13.1 The Bylaws and the Code of Conduct can be changed only by the General Assembly. Notice to change the Bylaws or Code of Conduct must be given at least two weeks prior to the General Assembly. This notice must include the new version of the Code of Conduct, and an overview of the changes, and must remain available at least until the General Assembly.

14. Rules pertaining to associated events

14.1 Announcements for events (e.g. conferences) organized by the society need to mention:

- that they are organized as an event of the Computational Geometry Society, and
- that therefore the Code of Conduct of the society applies to the event.

14.2 Prior to publication of the announcement, the Board shall verify that the announcement meets these conditions.

A. Code of Conduct

The goal of the CG Society is to organize scientific events in a safe and inclusive manner. All members of the CG Society are bound by its Code of Conduct. The Code of Conduct covers all activities pertaining to the organization of and participation in CG Society events. This includes satellite events, events and activities organized by the local organizers of CG Society events, and all private gatherings of participants of CG Society events in the local area. It also includes PC work and actions by members of the CG Society committees during their tenure.

The CG Society is dedicated to providing a safe and inclusive environment for its members, regardless of background and identity. This includes, but is not limited to, members of any race, ethnicity, culture, nationality, color, social and economic class, sex, sexual orientation, gender identity and expression, age, body size, civil status, religion, belief, and disability or chronic illness. We ask our members to be respectful and considerate of others. Spirited discussions and passionate arguments are an integral part of (scientific) discourse; naturally not everybody will always feel comfortable with everything they hear. But we must (learn to) recognize when a boundary has been crossed and act accordingly. In general, if somebody asks you to stop, then stop. We will not tolerate any form of harassment, bullying, discrimination, or retaliation.

During an event. If you are being harassed, bullied, discriminated against, are the victim of retaliation, or you notice that either of these are happening to somebody else, or you have any other concerns about the environment at an event of the CG Society, please contact one of the SafeTOC advocates or any member of the CG Society board. We will be happy to listen, to intervene, to act as go-between, but also to contact hotel/venue security or local law enforcement, provide escorts, or otherwise assist those experiencing harassment, bullying, discrimination, or retaliation to feel safe for the duration of the event. Members of the CG Society that are being asked to stop a certain behavior due to code of conduct violations are expected to comply immediately. The local organizers of a CG Society event may take any action they deem appropriate, including expulsion of the offender from the event with no refund.

Sanctions. The Code of Conduct committee (CCC) of the Society adjudicates cases of potential Code of Conduct violations. Based on the findings of the CCC, the board of the CG Society can suspend or terminate membership for members found guilty of Code of Conduct violations. This document lays out the procedures in detail.

Definitions. Unlike mathematical concepts, human behavior cannot easily be captured in succinct and clean definitions. Hence, the descriptions below make no claim of completeness but are meant to illustrate the concepts.

Harassment is any form of behavior which (1) the person being harassed does not want, (2) offends, humiliates, or intimidates, and (3) creates a hostile environment. Harassment may be an ongoing pattern of behavior, or it may be just a single act.

Critical technical feedback or negative paper reviews are part of our academic profession and do not constitute harassment. However, sexual images in public spaces, stalking, following, harassing photography or recording, inappropriate physical contact, and unwelcome sexual attention all constitute harassment. In general, any form of offensive verbal comments, as well as sustained behavior, that has been indicated not to be welcome, constitute harassment.

Bullying is a form of harassment, which carries a particularly aggressive connotation. It includes physical aggression, violent threats, and personal insults, especially those using racist or sexist terms. Another form of bullying is sustained disruption of conversations, presentations, or other events. Bullying often occurs in the context of an imbalance of power or authority. Advocating for, or encouraging bullying (e.g., by being part of a group that is encouraging the main perpetrator) also constitutes bullying.

Discrimination. The CG Society is incorporated in the Netherlands and hence the Dutch law on Equal Treatment applies: in situations involving equal circumstances all people have to be treated the same way and it is forbidden to discriminate. Grounds for discrimination are race, sex, sexual orientation, gender identity and expression, political opinion, religion, belief, disability or chronic illness, civil status, age, or nationality.

Retaliation is a form of power abuse. In academia, in addition to the standard forms of power relations, there is a form of “expert power”: a (small) number of people (the experts in a field) have significant power over the trajectory of a career in their field, for example, by granting or withholding invitations to special events, or positive or negative reviews for papers, proposals, or tenure applications.

B. Privacy Policy

The CG Society needs to handle and store certain types of personal data; this privacy policy details how we do so. Throughout this policy, we use the word “member” or “membership” to refer to any type of member: normal members, trial members, and suspended members.

Personal data

In the context of membership the following personal data is recorded and managed by the CG Society:

- the member's name and email address,
- the member's membership ID: either the ORCID iD if the member has chosen to provide it; otherwise a three-digit number assigned at random on registration,
- the member's current membership status and date of registration, and
- the member's “connection to CG” text.

Registration form

To register for CG Society membership, the prospective member fills in a registration form, whereby they agree to the processing and storage of the data requested on the form, in accordance with this policy. For practical reasons, registration is not possible if the subject does not agree.

Data retention period

The personal data mentioned above will be stored for as long as the subject is a member. This data will be removed within a reasonable period as soon as the membership ends.

Storage platform

The personal data is stored in Google Workspace, provided by Google LLC and operating in compliance with the General Data Protection Regulation (GDPR). Data stored in Google Workspace may be located on servers within the European Economic Area or in other regions where Google operates, subject to adequate safeguards such as Standard Contractual Clauses approved by the European Commission. For more information, please see Google's Cloud Data Processing Addendum.

Rights

Pursuant to Article 13 Paragraph 2 sub b of the GDPR (General Data Protection Regulation), each data subject has the right to information on, access to and rectification, erasure, and restriction of processing of their personal data, as well as the right to object to the processing and the right to data portability. You can exercise these rights by contacting the CG Society's IT Committee.

Events

Events of the CG Society each have a team of local organizers that among others, take care of administrative tasks such as registration for the event. This registration is accomplished by filling out an event registration form that is maintained by the local organizers or a third party

hired by the local organizers (e.g., a company specialized in handling conference registrations). Personal data collected for event registration falls under the privacy policy and responsibility of the local organizers.

To make sure that only CG Society members can register for a CG Society event, the local organizers need to cross-reference the list of registrants with the CG Society member list. For this purpose, the CG Society will provide a subset of the personal data it stores, namely the names and membership IDs, to the local organizers or the aforementioned third party. This data will be used purely for the cross-referencing process and will be removed promptly afterwards.

[Changes to this policy](#)

The CG Society reserves the right to make changes to this policy. In the event of major changes, all members will be notified beforehand.

[References](#)

The Computational Geometry website, which is maintained by the CG Society, contains references (hyperlinks, banners, buttons, et cetera) to other sites. The CG Society is not necessarily associated with these other sites or their owners. The CG Society is therefore not responsible for compliance with privacy legislation by these third parties.

[Data breaches](#)

In the event of a data breach, in case there is a reasonable possibility of violation of rights of data subjects, the afflicted members and the Dutch Data Protection Authority will be notified within 72 hours of discovery.

[Contact](#)

In case of questions about this policy, please contact the CG Society board.